



Premier Agent Order Form

Use this form to create a Premier Agent advertising account with Home.co.uk.
Your Estate Agency company may chose to promote any number of offices listed
in the Home.co.uk Estate Agent Directory.

Choose Number of Offices	Enter number
Total agency offices to be promoted in the Home.co.uk Estate Agent Directory	

Choose a Billing Period	Tick one
1 Quarter (3 months)	
2 Quarters (6 months)	
1 Year (12 months)	

Note: There is a minimum order value of £100 + VAT.
See <http://www.home.co.uk/agents/premier.htm> for current pricing.

Billing Details	Please complete all fields
Contact Name	
Company Name	
Address	
Postcode	
Phone Number	
Contact E-mail	

Choose Payment Method	Tick one
BACs	
Cheque with order	

Our Bank Details (Payment by BACS)	
Bank name:	Barclays Bank
Account name:	HomeCo Internet Property Ltd
Sort Code:	20-71-74
Account No:	50417378

Our Postal Address (For submission of completed form + payment if by cheque)
Premier Agent Department HomeCo Internet Property Ltd 31 Stretten Avenue Cambridge CB4 3ES



Terms and Conditions

- Full payment is required in advance.
- Only agents with a high street office open to the public can use the Premier Agent service.
- Premier Agent promotion will commence within 7 days of receipt of the amount due and correct information.
- The start date of the billing period will be the day the Premier Agent advertising goes live on Home.co.uk.
- No refunds for the first quarter of the billing period can be made once the advert has gone live in the Home.co.uk Estate Agent directory.
- Repeat billing will be by invoice and sent to the contact name given in the billing details, approximately 30 days prior to the end of the initial billing term.
- Agents whose repeat billing invoices are not paid before the start of the next billing period will have their Premier Agent advertising withdrawn until payment is made.
- Agencies whose properties for sale are not currently listed in the Home.co.uk Property Search Index will need to arrange an upload.
- Agents advertise as Premier Agents at their own risk.
- Home.co.uk accepts no liability for losses, material, financial or otherwise, that may be incurred by Premier Agent clients using this service.

Authorised Signature	
Name of Signatory	
Position in Company	
Date	

*See: <http://www.home.co.uk/agents/uploads.htm>



Your Agency Offices

Please enter the details of the offices you would like to be promoted in the Home.co.uk Estate Agent Directory.

Note: These details will appear online

Agency Office 1	
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Full Agency name	
Street address	
Branch Postcode	
Phone Number	

Note: For customer enquiries including STD code

E-mail address	
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Note: For customer enquiries

URL (hyperlink)	
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Note: Enter unique branch URL on your website, if available, otherwise enter you Agency homepage.

Advertisement Text to appear on your agency details page. (max. 35 words)	
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Note: Text must start with your agency name. The Home.co.uk management reserve the right to edit text provided by our clients should it's content be deemed inappropriate.

Agency Office 2	
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Full Agency Name	
Address	
Postcode	
Phone Number	
E-mail	
URL	

Advertisement Text to appear on your agency details page. (max. 35 words)	
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Further Agency Offices...

Office	
Full Agency Name	
Address	
Postcode	
Phone Number	
E-mail	
URL	
Advertisement Text to appear on your agency details page. (max. 35 words)	

Office	
Full Agency Name	
Address	
Postcode	
Phone Number	
E-mail	
URL	
Advertisement Text to appear on your agency details page. (max. 35 words)	

Office	
Full Agency Name	
Address	
Postcode	
Phone Number	
E-mail	
URL	
Advertisement Text to appear on your agency details page. (max. 35 words)	

For firms with more than five offices should make multiple copies of this page.
Firms with more than 20 offices may send a spreadsheet to property@home.co.uk detailing the above.